

Using the Department of Labor's Energy Document Portal A Faster Way to Submit Documents for Your EEOICPA Claim

The U.S. Department of Labor offers an online system called the Energy Document Portal (EDP) that allows individuals with an EEOICPA claim to securely submit documents directly to their case file.

Instead of mailing paperwork or waiting for in-person appointments, the portal allows you to upload documents quickly from your computer or phone.

You can access the portal at: <https://eclaimant.dol.gov>

Why Use the Energy Document Portal?

Using the portal can make managing your claim faster, easier, and more convenient.



Faster Processing

Documents submitted through the portal are available to claims adjudication staff almost immediately, helping reduce delays.



Secure Submission

Documents are securely delivered directly to your Department of Labor case file.



Convenient Access

Upload documents anytime from home without needing to mail paperwork or visit a Resource Center.



Immediate Confirmation of Upload

After uploading, the system generates a Document Control Number confirming your submission.

Before You Start

Have This Information Ready

To upload documents through the portal, you will need:

- ✓ Your DEEOIC Case ID Number
- ✓ The claimant's last name
- ✓ The last four digits of the claimant's Social Security number

Common Questions

Do I have to use the portal?

No. You can still mail your documents or visit a Resource Center

Will this speed up my claim?

Yes. Documents are delivered almost immediately.

**A faster way to submit your documents with support from CNS Cares
available every step of the way.**

How to Sign Up and Use the Portal

Getting started with the portal is simple.

Step 1: Visit the Portal

Go to: <https://eclaimant.dol.gov>

Step 2: Enter Your Information

Provide your Case ID number, last name, and the last four digits of your Social Security number.

Step 3: Upload Documents

Select the documents you would like to submit and upload them to your claim.

Step 4: Confirm Submission

Once your documents are uploaded, the portal will generate a Document Control Number confirming your submission.

Documents you CAN upload

- ✓ Employment records
- ✓ Medical reports
- ✓ Supporting documentation
- ✓ EEOICPA forms

Helpful Tips

- Double check your Case ID number
- Submit documents as soon as possible
- Split larger files into smaller uploads
- Record your confirmation number

Documents that MUST be mailed

Some forms must still be mailed or submitted through a DEEOIC Resource Center.

- **Form EN-20** must be mailed to your DEEOIC district office
- **New EEOICPA claim forms (EE-1, EE-2, EE-3)** must be mailed to the Central Mail Room or submitted through a Resource Center.

Need Help?

CNS Cares can help you:

- Access the Energy Document Portal
- Upload your documents correctly
- Know what document so to mail and where to send them
- Monitor your claim and guide you through the process

Who You Choose Matters. Talk To The Team Who Cares.